

Annual Parish Meeting

Minutes 10th May 2018

Chairmans report - see attached

Report from neighbourhood watch, Tony Webb.

Timberscombe Parish Council

Election of Chairman – Cllr Kath MacDonald re elected and signed declaration of acceptance.

Cllr Peter Pilkington elected as Vice Chair and accepted.

Present: Cllrs MacDonald, Searle, Pilkington, Paull, Thorne, Campbell, Clerk, Cllr Nicholson, 4 members of the public

18.46 Apologies for absence

18.47 Declarations of interest: - Safety signage for the school to alert drivers to children crossing the lane.

18.48 Approval of minutes for 12th April 2018 and signed.

18.49 Portfolio holders - Bridleways, Wayne Paull, JAPF, Susan Searle, Lengthsman, Kath MacDonald.

18.50 Planning Matters – None

18.51 Highway matters – Reviewed Mr Horrobin’s suggestions and design for signage outside the school, Cllr MacDonald to arrange a meeting with headmaster to review possibilities and report back to committee and Mr Horrobin.

18.52 Finance- Cheques approved for SALC subs and village hall. Cllr MacDonald to request invoice for defibrillator training for payment.

Awaiting remainder of documents to submit for Unity bank account application, Cllr Paull has to supply required documents, clerk to submit application.

18.53.1 Internal auditors report deferred to next meeting subject to checking further information.

18.53.2 Reviewed accounting statements, sign off deferred to June meeting awaiting signing of internal auditors report.

18.53.3 All outstanding invoices paid and up to date.

18.54 Meetings and reports: None

18.55 Correspondence – Received acceptance of request for JAPF to be added to asset register.

Insurance renewal document received, to be discussed in June meeting.

18.56 Other business directed to Clerk-

Cllr Pilkington to review emergency plan for Timberscombe.

Cllr MacDonald to complete signage and poster for defibrillator box.

Cllr Thorne to cement in new rubbish bin in play area and remove old basket.

Cllr MacDonald to sign off positioning of grit bench with Magna Housing.

Defibrillator training to be held 19.05.2018 at the village hall a few places still available.

18.57 Items for next meeting –

Budget 2018/2019 to be reviewed

Strategic plan to review and discuss

Annual Governance and Accountability Return, to be reviewed and finalised for submission

Signed:

Date:

Meeting Closed 8pm

Next Meeting 14th June 2018

7.30pm